

Polvadera Mutual Domestic Water Consumers Association
Regular Monthly Meeting Minutes
December 10th, 2025

Meeting called to order: 7:00pm by Robert Vega, President

Members Present: Robert Vega, Bethany Rosales, Jason Lucero , Tony Lopez, Gene Cole

Approval of Agenda: Agenda approved with corrections by Tony Lopez, second by Jason Lucero, motion carried.

Review and Approval of Minutes: Minutes for November 12th, 2025, Monthly Minutes approved by Jason Lucero, seconded by Tony Lopez, Motion Carried.

1. New Business:
 - i. Gwen Valentino – Meeting with DFA, Presentation on CAPS program. This was good training for her and for us. One presenter stated that we can use the money to pay for Dennis Engineering, Procurement and partner with the city or county because they have a contract with Them. Dennis engineering Knows the whole process with our water system. Forsgren got bid when Dennis Engineering moved. Recommending that we us our money for the 40yr plan, but we need to check our procurement
 - ii. Interim 2026 budget resolution approved by Jason Lucero, seconded by Eugene Cole, Motion carries.
2. New Member: Hold Removed from New meters. About 14 connections we can sell at the moment.
 - a. Systems Operator Report:
 - i. Jacob Finch –Absent
 - ii. Robert Jaramillo, Jr. – Absent

3. Office Manager's Report:

A. Office Manager's Report:

Banks Accounts: Nusenda: Checking: 20,000

Savings: 165133.67

T3 Share Credit: 41157.32

- i. Interim Budget resolution signatures needed.
- ii. Information on Nexbillpay/auto bill payment vendor that works with our Billing Software RVS.
- iii. Present detailed information on all non-voucher payments
- iv. Present detailed information for automatic withdrawal bills
- v. Adjustments/Exceptional Usage of 35000+ gallons
- vi. Lead And copper Unknown status Consumer notification requirements from epa.
- vii. Working through accounts to verify that we have accurate hardware information. Ongoing
- viii. Now selling new meter connections. Followed up with Theresa Chavez regarding our ongoing list. Will update board on this information.
- ix. Discuss community outreach methods for our website. Not seeing much user interaction or alert sign ups, would like to solidify these subscribers before implementing auto-pay/web pay
- x. DFA Accepted 2024 qtr 4 and approved 2025 budget. Uploaded 1/2/3 qtrs to the DFA. Awaiting approval. This plus the Interim budget for 2026 and we are on track.
- xi. Newspaper advertisement for water rights transfer was submitted by Kim Frazier for the next 3 weeks, as a mandatory part of having the transfer completed.
- xii. CD with Nusenda is rolling over, the board is going to let it roll over for now.

- 4. Board Member Report: Jerry Armijo Submitted case PMDWCA vs Vital Consulting LLC. 90 days for vital to respond. Hoping for default judgement.
- 5.
- 6. Executive session: Robert Vega, President Calls Executive session to Discuss giving annual bonus to employees. \$300 each. Board agrees to bonus.

7. Approval of Bills: Motion of approval of bills was made by Tony Lopez, seconded by Bethany Rosales, Motion carried
8. Old Business:
9. Schedule for Next Month's Meeting: Wednesday January 14th, 2025
10. Motion of Adjournment: Motion to adjourn meeting was made by Tony Lopez, seconded by Bethany Rosales, motion carried, meeting adjourned at 8:12 pm.